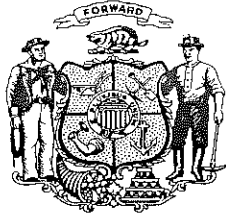


# STATE OF WISCONSIN

SENATE CHAIR  
MARK MILLER

317 East, State Capitol  
P.O. Box 7882  
Madison, WI 53707-7882  
Phone: (608) 266-9170



ASSEMBLY CHAIR  
MARK POCAN

309 East, State Capitol  
P.O. Box 8952  
Madison, WI 53708-8952  
Phone: (608) 266-8570

## JOINT COMMITTEE ON FINANCE

### MEMORANDUM

To: Members  
Joint Committee on Finance

From: Senator Mark Miller  
Representative Mark Pocan

Date: November 17, 2010

Re: DATCP Report to JFC

Attached is a report on FY 2009-2010 expenditures from funds received as gifts from the Department of Agriculture, Trade & Consumer Protection, pursuant to s. 20.907(1m), Stats.

This report is being provided for your information only. No action by the Committee is required. Please feel free to contact us if you have any questions.

Attachments

MM:MP:jm



## STATE OF WISCONSIN

*Department of Agriculture, Trade & Consumer Protection*

*Division of Management Services*

MEMORANDUM

*Bureau of Finance  
(608) 224-4800*

Date: November 15, 2010

RECEIVED  
NOV 17 2010

To: The Honorable Mark Miller, Senator  
Co-Chair, Joint Committee on Finance

BY: J. Finance

✓ The Honorable Mark Pocan, Representative  
Co-Chair, Joint Committee on Finance

Steven Censky, State Controller  
Department of Administration

From: Karen Van Schoonhoven, Director, Bureau of Finance  
Department of Agriculture, Trade & Consumer Protection

*Karen Van Schoonhoven*

Subject: **Gifts and Grants Report**

As required by section 20.907(1m), Wis. Stats., I am submitting our agency report for FY 2009-2010 expenditures from funds received as gifts.

Alice in Dairyland is the statewide ambassador for agriculture and the Wisconsin Milk Marketing Board supplies funds for Alice to promote their products statewide.

If you need further information, please contact me at 224-4800.

cc: Randy Romanski, Secretary, Dept of Agriculture, Trade & Consumer Protection  
Arden Rice, State Documents Librarian, Legislative Reference Bureau

## Report of Non-Federal Gift and Grant Expenditures Instructions

This section was created by 1989 Wisconsin Act 50.

SECTION 1. 20.907(1m) of the statutes is created to read:

20.907(1m) Reporting. State agencies shall, by December 1 annually, submit a report to the joint committee on finance and the department of administration on expenditures made by the agency during the preceding year fiscal year from nonfederal funds received as gifts, grants, bequests or devises. The department of administration shall prescribe a form, which the department may modify as appropriate for the various state agencies, that each state agency must use to report its expenditures as required under this subsection. The form shall require the expenditures to be reported in aggregate amounts as determined by the department of administration. The report shall also include a listing of in-kind contributions, including goods and services, received and used by the state agency during the preceding fiscal year.

### INSTRUCTIONS

This report must be submitted on an annual basis, no later than December 1, to the Joint Committee on Finance - State Senate Co-Chair Mark Miller, Room 317 East, State Capitol, PO Box 7882, Madison, WI 53707 and Assembly Co-Chair Mark Pocan, Room 309 East, State Capitol, Madison, WI 53708 and to the Department of Administration, Division of Executive Budget & Finance, State Controller's Office, 101 E. Wilson St., 5<sup>th</sup> fl, Madison, WI 53703.

Computer reports will be accepted providing the information is formatted as the form prescribes.

A separate form/report must be prepared for each fund.

PROGRAM is a broad category of similar services for an identifiable group or segment for a specific purpose.

PURPOSE is a breakdown of the program into units which identifies more specifically services or segments of the program.

FY EXPENDITURES must reflect aggregate expenditures related to the fiscal year that just ended for the program/purpose as listed in the first column. Insert the fiscal year in the heading.

IN-KIND CONTRIBUTIONS should be listed as they relate to a specific program/purpose. Values should not be listed for in-kind contributions.

"In-Kind Contributions" includes but is not limited to donations of appliances, artwork, animals, vehicles, equipment, contrivances, fixtures, furniture, materials, tools, supplies, fuels, utilities, rental fees, real property, buildings, structures, services such as training, supervision, administration, professional or technical support, transportation, or insurance liability coverage.

